



ENVIRONMENTAL STUDIES CENTER

2900 NE Indian River Drive • Jensen Beach, FL 34957 • (772) 219-1887 • www.esc.martinschools.org

Summer Camp 2020

To: All Counselors-in-Training

RE: Background Screening Requirements for Summer Camps

Florida Law now requires all summer camp owners, operators, employees and volunteers that assist more than 10 hours per month comply with Level 2 Background Screening. There are no exclusions under the statute for those under age 18 from being fingerprinted.

The cost for this screening is \$51.25 plus an additional \$24.00 if you want the school district to keep your background check on file for future use. You will need to pre-register and pay online prior to coming into the Personnel Office for your appointment. See directions on the next page for doing so.

Please schedule your appointment as soon as possible. No CIT can report to duty without having his/her screening complete.

To schedule your appointment, contact the Martin County School District 772-219-1200 X 30296 [Appointments Are Necessary](#). Then go online and pre-register and pay.

Sincerely,

Ms. Gavitt

Marilyn Gavitt, Administrator

An Equal Opportunity Employer

Laurie J. Gaylord, Superintendent

School Board Members: Marsha Powers, Chair • Tony Anderson, Vice Chair
Christia Li Roberts, District 1 • Victoria Defenthaler, District 3 • Michael DiTerlizzi, District 5

CIT STUDENT REGISTRATION
All individuals must be pre-registered on-line
Fingerprinting by Appointment Only
772-219-1200 x30296

Navigate to https://www.aps.gemalto.com/fl/index_fdoe.htm and select "Register Online." There is an underscore between index & fdoe.

1. Click **Register Online** under Registration section.
2. Under **county** select **Martin** from the pull-down box.
3. For **CRI Literal** select: **FL931391Z** for employees
4. Fill out Personal Information
5. The cost for fingerprinting is \$51.25 and can be paid by credit card

You will also need to bring a money order in the amount of \$24.00 made out to MCSD for the retention fee if you wish to keep your prints on file for 4 additional years.

PLEASE PRINT OUT YOUR CONFIRMATION REGISTRATION

Thank you!