

Felix A. Williams Elementary: Frequently Asked Questions

Student ID Badges, Laptop Repairs, and Laptop Chargers

1. What is the policy on elementary students wearing badges during the school day?

All students should wear their ID badge everyday to and from school. ID Badges should be scanned when riding the bus to and from school. ID Badges are scanned when a student arrives late to campus or checks out early from campus. ID Badges are also used for contactless use in the Café and Media Center. It's very important to keep your badge in a safe place in your backpack each evening ready to wear the next day!

2. What happens if a student loses his/her ID badge?

We first ask that the student check at home, their backpack, and in their desk just in case it accidentally got misplaced. If indeed lost, the first replacement is free of charge. If the replacement badge is lost, then a letter will be sent home with the student indicating the need for a new badge to be provided including the replacement fee of \$5.00 (exact cash or check made out to FAWE). All ID badges issued to students are tracked in FOCUS .

3. How do I have a student laptop repaired or replaced?

Please inform your child's teacher in writing of any laptop issues, so that the teacher can submit a "ticket" into the Educational Technology Department to pick up the laptop from the school for repairs. If a laptop is damaged by a student and needs to be replaced, the Educational Technology Department will determine the replacement cost to be paid by the parent.

4. How do I replace a lost or damaged laptop charger?

Please inform your child's teacher in writing if a laptop charger needs to be replaced. The replacement cost for a laptop charger is \$30.00 (exact cash or check made out to FAWE).

Thank you for helping your child SAIL at being responsible students at school!